

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

- AD-email-00
- AD-TDMR1-BP01-00
- AD-email-00
- AD-TBCTE-BP01-00
- FAD-TFLJE-BP01-01
- AD-TFLJE-00
- AD-TNSRV-BP01-00
- AD-PS1-00
- AD-ASD-BP01-00
- AD-Perm-BP01-00
- AD-TBRUS-BP01-00

### Grants Awarded

No data to display

Total Awarded Amount

Name

- GT-TMHBC-002
- GT-TBCTE-001
- GT-TFLJE-001
- GT-appr-001
- GT-TDARB-001
- GT-DBR00-001
- GT-TIHB-001
- GT-TIHC-001
- GT-TNSRV-001



# UOVC ~ How to Submit a Payment Request

Grants

Quick Search

ID	Title	Grantor Organization	Project Period	Number of Awards	Awarded Amount	Status	Actions
GT-ASD-001	Alpine School District Grant	USBE	12/1/2017--12/1/2020	15		Active	
GT-TBCTE-001	TestBudgetRevUSBECTE	USBE	7/1/2018--6/30/2019	1		Active	
GT-Perm-001	GAPermissionTest	SYSTEM	2/1/2018--2/1/2019	1		Active	
GT-PS1-001	Adult education state lead...	USBE	7/1/2018--6/30/2019	1		Active	
GT-task-002	ApprovalTest3	SYSTEM	1/1/2018--1/1/2019	1		Active	
GT-gasv-001	GASiteVisit	UOVC	1/1/2018--12/31/2018	1		Active	
GT-email-002	AwardEmailTest	SYSTEM	11/30/2017--11/30/2019	1		Active	

Total Records: 7

Search

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

- AD-email-00
- AD-TDMR1-BP01-00
- AD-email-00
- AD-TBCTE-BP01-00
- FAD-TFLJE-BP01-01
- AD-TFLJE-00
- AD-TNSRV-BP01-00
- AD-PS1-00
- AD-ASD-BP01-00
- AD-Perm-BP01-00
- AD-TBRUS-BP01-00

Click on the 'Grants' tab

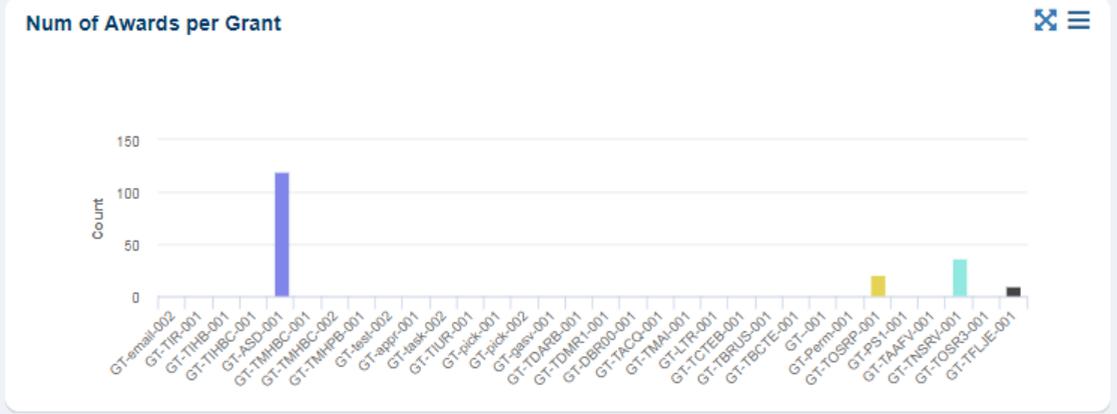
step 1 of 24

- GT-TMHBC-002
- GT-TBCTE-001
- GT-TFLJE-001
- GT-appr-001
- GT-TDARB-001
- GT-DBR00-001
- GT-TIHB-001
- GT-TIHC-001
- GT-TNSRV-001

No data to display

Total Awarded Amount

Name



Grants

Quick Search

ID	Title	Grantor Organization	Project Period	Number of Awards	Awarded Amount	Status	Actions
GT-ASD-001	Alpine School District Grant	USBE	12/1/2017--12/1/2020	15		Active	
GT-TBCTE-001	TestBudgetRevUSBECTE	USBE	7/1/2018--6/30/2019	1		Active	
GT-Perm-001	GAPermissionTest	SYSTEM	2/1/2018--2/1/2019	1		Active	
GT-PS1-001	Adult education state lead...	USBE	7/1/2018--6/30/2019	1		Active	
GT-task-002	ApprovalTest3	SYSTEM	1/1/2018--1/1/2019	1		Active	
GT-gasv-001	GASiteVisit	UOVC	1/1/2018--12/31/2018	1		Active	
GT-email-002	AwardEmailTest	SYSTEM	11/30/2017--11/30/2019	1		Active	

Total Records: 7

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-email-00

AD-TDMR1-BP01-00

AD-email-00

AD-TBCTE-BP01-00

FAD-TFLJE-BP01-01

AD-TFLJE-00

AD-TNSRV-BP01-00

AD-PS1-00

AD-ASD-BP01-00

AD-Perm-BP01-00

AD-TBRUS-BP01-00

Grants Awarded

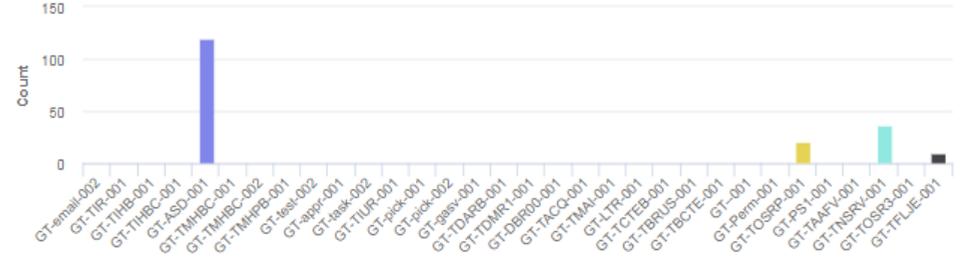
- GT-TMHBC-002
- GT-TBCTE-001
- GT-TFLJE-001
- GT-appr-001
- GT-TDARB-001
- GT-DBR00-001
- GT-TIHB-001
- GT-TIHC-001
- GT-TNSRV-001

No data to display

Total Awarded Amount

Name

Num of Awards per Grant



Grants

Quick Search

ID	Title	Grantor Organization	Project Period	Number of Awards	Awarded Amount	Status	Actions
GT-ASD-001	Alpine School District Grant	USBE	12/1/2017--12/1/2020	15		Active	
GT-TBCTE-001	TestBudgetRevUSBECTE	USBE	7/1/2018--6/30/2019	1		Active	
GT-Perm-001	GAPermissionTest	SYSTEM	2/1/2018--2/1/2019	1		Active	
GT-PS1-001	Adult education state lead...	USBE	7/1/2018--6/30/2019	1		Active	
GT-task-002	ApprovalTest3	SYSTEM	1/1/2018--1/1/2019	1		Active	
GT-gasv-001	GASiteVisit	UOVC	1/1/2018--12/31/2018	1		Active	
GT-email-002	AwardEmailTest	SYSTEM	11/30/2017--11/30/2019	1		Active	

Total Records: 7

Find the Grant and click on the corresponding 'Eye' icon.  
step 2 of 24

Search

Search...

All

Tasks

My Tasks

Pending Tasks  
Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

- AD-email-00
- AD-TDMR1-BP01-00
- AD-email-00
- AD-TBCTE-BP01-00
- FAD-TFLJE-BP01-01
- AD-TFLJE-00
- AD-TNSRV-BP01-00
- AD-PS1-00
- AD-ASD-BP01-00
- AD-Perm-BP01-00
- AD-TBRUS-BP01-00

Grant View

### Alpine School District Grant

ID  
G

Current Award ⓘ  
AD-ASD-BP01-22

Spend Type  
Sub Awards

Click on the 'Awards' tab  
step 3 of 24

Overview Financials **Awards** Requests Log Attachments History Collab

#### Awards ⓘ

Index	ID	Title	Grantor Organization	Budget Period	Awarded Amount	Status	Actions
1	AD-ASD-BP01-19	Alpine School District Grant	USBE	12/1/2017--12/1/2020		Amended	
2	AD-ASD-BP01-12	Alpine School District Grant	USBE	12/1/2017--12/1/2020		Amended	
3	AD-ASD-BP01-13	Alpine School District Grant	USBE	12/1/2017--12/1/2020		Amended	
4	AD-ASD-BP01-15	Alpine School District Grant	USBE	12/1/2017--12/1/2020		Amended	
5	AD-ASD-BP01-14	Alpine School District Grant	USBE	12/1/2017--12/1/2020		Amended	

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

- AD-email-00
- AD-TDMR1-BP01-00
- AD-email-00
- AD-TBCTE-BP01-00
- FAD-TFLJE-BP01-01
- AD-TFLJE-00
- AD-TNSRV-BP01-00
- AD-PS1-00
- AD-ASD-BP01-00
- AD-Perm-BP01-00
- AD-TBRUS-BP01-00

Grant View

### Alpine School District Grant

ID	Status	Current Award	Spend Type
GT-ASD-001	Active	AD-ASD-BP01-22	Sub Awards

Overview Financials **Awards** Requests Log Attachments History Collab

#### Awards

Index	ID	Title	Grantor Organization	Budget Period	Award Amount	Status	Actions
1	AD-ASD-BP01-19	Alpine School District Grant	USBE	12/1/2017--12/1/2020		Amended	
2	AD-ASD-BP01-12	Alpine School District Grant	USBE	12/1/2017--12/1/2020		Amended	
3	AD-ASD-BP01-13	Alpine School District Grant	USBE	12/1/2017--12/1/2020		Amended	
4	AD-ASD-BP01-15	Alpine School District Grant	USBE	12/1/2017--12/1/2020		Amended	
5	AD-ASD-BP01-14	Alpine School District Grant	USBE	12/1/2017--12/1/2020		Amended	

Find the Award and click on the corresponding 'Eye' icon.

step 4 of 24

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-email-00

AD-TDMR1-BP01-00

AD-email-00

AD-TBCTE-BP01-00

FAD-TFLJE-BP01-01

AD-TFLJE-00

AD-TNSRV-BP01-00

AD-PS1-00

AD-ASD-BP01-00

AD-Perm-BP01-00

AD-TBRUS-BP01-00

Award View

### Alpine School District Grant

ID	GRANT ID	Status	Budget Period
AD-ASD-BP01-19			12/1/2017--12/1/2020

Click on the 'Requests' tab  
step 5 of 24

Grants and Awards are managed throughout Program life cycle. The Award is currently in the **Requests** stage. [View more](#)

- Overview
- \$ Budget**
- ★ Roles
- Performance
- Reporting Schedule
- \$ Requests**
- Attachments
- Collab

#### ▲ Award Information ⓘ

Award Title ⓘ	CFDA Number ⓘ	Grantor/Cognizant Agency ⓘ
Alpine School District Grant		USBE
Award Type ⓘ	Budget Period ⓘ	Award Issue Date ⓘ
New	2017	12/01/2017 07:00 PM
Application	State Program	Grantee Organization
	PG-400-0027	ALPINE SCHOOL DISTRICT
Substantially Completed Date	Internal Approver ⓘ	
	tester2 tester2	

#### ▲ Details

Scope/Award Description ⓘ

#### ▲ Primary Place of Performance

Address Line 1	Address line 2
575 North 100 East	
City	State
American Fork	UT
ZipCode	Billing Country
.....	.....

Search

Award View

### Alpine School District Grant

Generate NOGA - PDF

ID	GRANT ID	Status	Budget Period
AD-ASD-BP01-22	GT-ASD-001	Activated	12/1/2017--12/1/2020

Grants and Awards are managed throughout Program life cycle. The Awards is approved and maintained by the Program Office. Once the Award is activat...[view more](#)

- Overview
- Budget**
- Roles
- Performance
- Reporting Schedule
- Requests**
- Attachments
- Collab

#### Amendment Request

New

ID	Type	Purpose	Status
No records found			

Click on 'New Payment Request'  
step 6 of 24

#### Payment Requests

- Waive Funds
- New Payment Request**
- View Quarterly Expenditure Report

ID	Submitted	Status	Last Modified	Total	Paid	Actions
PR-ASD-08		Created	03/08/2018 8:13 PM	\$20,161.05		
PR-ASD-07		Created	03/08/2018 8:13 PM	\$0.00		
PR-ASD-06	12/13/2017	Submitted to Grantor	03/08/2018 8:13 PM	\$413.92		
PR-ASD-05	12/08/2017	Submitted to Grantor	03/08/2018 8:13 PM	\$206.96		
PR-ASD-03	12/08/2017	Approved	03/08/2018 8:13 PM	\$1,241.76		

Total Records: 8

- AD-email-00
- AD-TDMR1-BP01-00
- AD-email-00
- AD-TBCTE-BP01-00
- FAD-TFLJE-BP01-01
- AD-TFLJE-00
- AD-TNSRV-BP01-00
- AD-PS1-00
- AD-ASD-BP01-00
- AD-Perm-BP01-00
- AD-TBRUS-BP01-00

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

- AD-email-00
- AD-TDMR1-BP01-00
- AD-email-00
- AD-TBCTE-BP01-00
- FAD-TFLJE-BP01-01
- AD-TFLJE-00
- AD-TNSRV-BP01-00
- AD-PS1-00
- AD-ASD-BP01-00
- AD-Perm-BP01-00
- AD-TBRUS-BP01-00

Overview

General Information

\*Title (Month/Year - of Quarter)

Enter a Title for the Payment Request.  
Click 'Next' to continue.

step 7 of 24

Invoice Period Start Date

12/1/2017

End Date

12/1/2020

\*Internal Approver

\*Fiscal Year

Grant Reference

Grant

GT-ASD-001

Award

AD-ASD-BP01-22

Other Information

\*Acknowledgement

I Agree

Fields marked as \* are required

Cancel Save



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-VAWA--02

Create Payment Request

Cancel Save

Fields marked as \* are required

Overview

General Information

\*Title (Month/Year - of Quarter/Year)

Dec/2018 - Q4/2018

Type

Reimbursement

\*Internal Approver

[Search icon]

Click the 'Search' icon and select an Internal Approver.

step 8 of 24

Grant

Award

Other Information

\*Acknowledgement

I Agree

Need Help? Open the UtahGrants Help Center

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

- AD-email-00
- AD-TDMR1-BP01-00
- AD-email-00
- AD-TBCTE-BP01-00
- FAD-TFLJE-BP01-01
- AD-TFLJE-00
- AD-TNSRV-BP01-00
- AD-PS1-00
- AD-ASD-BP01-00
- AD-Perm-BP01-00
- AD-TBRUS-BP01-00

Fields marked as \* are required

Overview

General Information

\*Title (Month/Year - of Quarter/Year)

Type

Reimbursement

Invoice Period Start Date

12/1/2017

Invoice Period End Date

12/1/2020

\*Internal Approver

\*Fiscal Year

Grant Reference

Grant

GT-ASD-001

Award

AD-ASD-BP01-22

Other Information

\*Acknowledgement

I Agree

Select 'I Agree' or 'I Disagree'.  
step 9 of 24

Cancel Save

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

- AD-email-00
- AD-TDMR1-BP01-00
- AD-email-00
- AD-TBCTE-BP01-00
- FAD-TFLJE-BP01-01
- AD-TFLJE-00
- AD-TNSRV-BP01-00
- AD-PS1-00
- AD-ASD-BP01-00
- AD-Perm-BP01-00
- AD-TBRUS-BP01-00

Fields marked as \* are required

Overview

General Information

\*Title (Month/Year - of Quarter/Year)

Type

Reimbursement

Invoice Period Start Date

12/1/2017

Invoice Period End Date

12/1/2020

\*Internal Approver

\*Fiscal Year

Grant Reference

Grant

GT-ASD-001

Award

AD-ASD-BP01-22

Other Information

\*Acknowledgement

I Agree

Click on 'Save'  
step 10 of 24

Cancel Save



Search

Payment Request-Title

Submit Request Edit

Search...

ID

Project Period  
12/1/2017--12/1/2020

Status  
Created

Invoice Period  
12/1/2017--12/1/2020

Click on the 'Financials' tab  
step 11 of 24

Tasks

- My Tasks
- Pending Tasks
- Completed Tasks

Activities

- Grants, Awards, Amendments
- View Grants
- View Active Awards
- View Amendment Requests

Recent Items

- AD-email--00
- AD-TDMR1-BP01-00
- AD-email--00
- AD-TBCTE-BP01-00
- FAD-TFLJE-BP01-01
- AD-TFLJE--00
- AD-TNSRV-BP01-00
- AD-PS1--00
- AD-ASD-BP01-00
- AD-Perm-BP01-00
- AD-TBRUS-BP01-00



Overview **\$ Financials** Attachments History

Attachment Add

Attachment Name	Type	Description	Last Modified	Owner	Action
No records found					

Submit Request Edit

Search

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

- AD-email-00
- AD-TDMR1-BP01-00
- AD-email-00
- AD-TBCTE-BP01-00
- FAD-TFLJE-BP01-01
- AD-TFLJE-00
- AD-TNSRV-BP01-00
- AD-PS1-00
- AD-ASD-BP01-00
- AD-Perm-BP01-00
- AD-TBRUS-BP01-00

Payment Request-Title Submit Request Edit

ID: PR-ASD-09      Project Period: 12/1/2017--12/1/2020      Status: Created      Invoice Period: 12/1/2017--12/1/2020



Overview **Financials** Attachments History

Budget Period Amounts

Awarded Amount: \$970,000      Requested Amount this Action: \$0

Catch Up: \$0

Click the 'Pen' icons to edit Budget Categories and fill in the Expense totals.

step 12 of 24

Payment Request - USBE

Budget Category	Total Budget	Total Expenditure	YTD Expenditure	Pending Payment	Remaining Balance	Q1	Q2	Q3	Q4	Total	Actions
Salaries (100)	\$100,000.00	\$1,800.00	\$0.00	\$400.00	\$97,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Employee Benefits (200)	\$100,000.00	\$3,000.00	\$0.00	\$400.00	\$96,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Purchased Professional & Tech Se...	\$100,000.00	\$4,200.00	\$0.00	\$400.00	\$95,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Purchased Property Services (400)	\$100,000.00	\$5,400.00	\$0.00	\$0.00	\$94,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Purchased Services (500)	\$100,000.00	\$6,600.00	\$0.00	\$0.00	\$93,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel (580)	\$100,000.00	\$7,800.00	\$0.00	\$0.00	\$92,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Supplies and Materials (600)	\$100,000.00	\$3,600.00	\$0.00	\$0.00	\$96,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Property Including Equipment (Not ...	\$100,000.00	\$1,200.00	\$0.00	\$0.00	\$98,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other (Not eligible for Indirect Cost...	\$100,000.00	\$1,800.00	\$0.00	\$0.00	\$98,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Indirect Costs (Applies only t	\$70,000.00	\$1,020.56	\$0.00	\$11.76	\$68,927.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-USBE--00

Budget Period Amounts

Awarded Amount

\$110,000

Catch Up

\$0

Requested Amount this Action

Add all Expenses, In Kind, and Cash Match totals for the respective quarter. Once complete, click 'Next' to continue.

YTD Reimbursement Paid

\$0

Payment Request - USBE

step 13 of 24

Save

View Quarterly Expenditure Report

Budget Category	Total Budget	Total Expenditure	YTD Expenditure	Pending Payment	Remaining Balance	Q1	Q2	Q3	Q4	Total	Actions
Salaries (100)	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	\$0.00	
Employee Benefits (...)	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Purchased Professio...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Purchased Property ...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Purchased Se...	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel (580)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Supplies and Materi...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Property Including E...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other (Not eligible fo...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-USBE--00

Budget Period Amounts

Awarded Amount

\$110,000

Requested Amount this Action

\$0

YTD Reimbursement Paid

\$0

Catch Up

\$0

Click on 'Save'

step 14 of 24

Payment Request - USBE

Save

View Quarterly Expenditure Report

Budget Category	Total Budget	Total Expenditure	YTD Expenditure	Pending Payment	Remaining Balance	Q1	Q2	Q3	Q4	Total	Actions
Salaries (100)	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	\$0.00	
Employee Benefits (...)	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Purchased Professio...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Purchased Property ...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Purchased Se...	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel (580)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Supplies and Materi...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Property Including E...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other (Not eligible fo...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-VAWA-02

Overview Financials Attachments History

Budget Period Amounts

Awarded Amount \$53,504.88

YTD Reimbursement Paid \$0

Requested amount must be less than or equal to the budgeted amount. Make corrections, and then click 'Next' to continue. step 15 of 24

Payment Request - UOVC

Save

Requested Amount Should Be Less Than or Equal To Awarded Amount

Budget Category	Total Budget	Total Expenditure	Pending Payment	Remaining Balance	Q1	Q2	Q3	Q4	In Kind Budgeted	In Kind Remaining	In Kind Requested	Cash Match Budgeted	Cash Match Remaining	Cash Match Requested	Actions
Personnel	\$39,000.00	\$0.00	\$0.00	\$39,000.00	<input type="text" value="1000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	\$0.00	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	<input type="text" value="0"/>	
Fringe Benefits	\$9,640.80	\$0.00	\$0.00	\$9,640.80	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	\$0.00	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	<input type="text" value="0"/>	
Travel	\$0.00	\$0.00	\$0.00	\$0.00	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	\$0.00	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	<input type="text" value="0"/>	
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Contracted Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

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Grants, Awards, Amendments

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View Active Awards

View Amendment Requests

Recent Items

AD-VAWA-02

Overview Financials Attachments History

Budget Period Amounts

Awarded Amount \$53,504.88

Requested Amount this Action \$0

Click on 'Save' step 16 of 24

Payment Request - UOVC

Save

Requested Amount Should Be Less Than or Equal To Awarded Amount

Budget Category	Total Budget	Total Expenditure	Pending Payment	Remaining Balance	Q1	Q2	Q3	Q4	In Kind Budgeted	In Kind Remaining	In Kind Requested	Cash Match Budgeted	Cash Match Remaining	Cash Match Requested	Actions
Personnel	\$39,000.00	\$0.00	\$0.00	\$39,000.00	100	0	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	↻
Fringe Benefits	\$9,640.80	\$0.00	\$0.00	\$9,640.80	100	0	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	↻
Travel	\$0.00	\$0.00	\$0.00	\$0.00		0	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	↻
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	✎
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	✎
Contracted Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	✎

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My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-USBE-00

Payment Request-Dec/2018 - Q4/2018

Submit Request Edit

ID	Project Period ⓘ	Status	Invoice Period
PR-USBE-06	3/15/2018--6/30/2021	Created	3/15/2018--6/30/2021

Click on the 'Attachments' tab  
step 17 of 24



Overview **Financials** **Attachments** History

Budget Period Amounts ⓘ

Awarded Amount ⓘ	Requested Amount this Action ⓘ	YTD Reimbursement Paid ⓘ
\$110,000	\$0	\$0
Catch Up		
\$0		

Payment Request - USBE

View Quarterly Expenditure Report

Record Saved Successfully. ✕

Budget Category	Total Budget	Total Expenditure	YTD Expenditure	Pending Payment	Remaining Balance	Q1	Q2	Q3	Q4	Total	Actions
Salaries (100)	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-USBE--00

Payment Request-Dec/2018 - Q4/2018

Submit Request Edit

ID	Project Period ⓘ	Status	Invoice Period
PR-USBE-06	3/15/2018--6/30/2021	Created	3/15/2018--6/30/2021



Click on 'Add' to upload an Attachment.  
step 18 of 24

Overview Financials **Attachments** History

Attachment

Add

Attachment Name	Type	Description	Last Modified	Owner	Action
-----------------	------	-------------	---------------	-------	--------

No records found

Submit Request Edit



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-USBE--00

Add Attachments

Upload file from Computer

Upload file from Workspace

\*Type

Invoice

Select the 'Type' of Attachment

step 19 of 24

\*File

Choose File No file chosen

\*Description

Description text area

Save

No records found

Submit Request

Edit



Invoice Period

15/2018--6/30/2021

Paid

Add

owner

Action

Submit Request

Edit



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-VAWA--02

Add Attachments

Upload file from Computer

Upload file from Workspace

\*Type

Invoice

\*File

Choose File No file chosen

\*Description

Description text area

Save

Choose a File to Upload. step 20 of 24



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-USBE--00

Add Attachments

Upload file from Computer

Upload file from Workspace

\*Type

Invoice

\*File

Choose File No file chosen

\*Description

Description input field

Add a Description.

step 21 of 24

Save

No records found

Submit Request

Edit

Invoice Period

15/2018--6/30/2021

Paid

Add

owner

Action

Submit Request

Edit



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-USBE--00

Add Attachments

Upload file from Computer

Upload file from Workspace

\*Type

Invoice

\*File

Choose File No file chosen

\*Description

Description text area

Click on 'Save'

step 22 of 24

Save

Submit Request

Edit

Invoice Period

15/2018--6/30/2021

Paid

Add

Attach

owner

Action

No records found

Submit Request

Edit



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-USBE--00

Add Attachments

Upload file from Computer

Upload file from Workspace

Click on 'X' to Close the window  
step 23 of 24

Attachment added Successfully.

\*Type

Invoice

\*File

Choose File No file chosen

\*Description

Description text area

Save

Paid

Add

owner

Action

Submit Request

Edit



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-USBE--00

Payment Request-Dec/2018 - Q4/2018

Submit Request Edit

ID	Project Period ⓘ	Status	Invoice Period
PR-USBE-06	3/15/2018--6/30/2021	Created	3/15/2018--6/30/2021



Overview Financials Attachments History

Attachment

Add

Attachment Name	Type	Description	Last Modified
No records found			

Click on 'Submit Request' step 24 of 24

Submit Request Edit



Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Grants, Awards, Amendments

View Grants

View Active Awards

View Amendment Requests

Recent Items

AD-USBE-00

Payment Request-Dec/2018 - Q4/2018

Submit Request Edit

ID	Project Period ⓘ	Status	Invoice Period
PR-USBE-06	3/15/2018--6/30/2021	Created	3/15/2018--6/30/2021

Created



Overview \$ Finance

Attachment

Add

Attachment Name	Owner	Action
-----------------	-------	--------

Submit Request Edit

Your Internal Approver has now received a Pending Task to approve this Payment Request.

You will then need to log back in, Approve, and Submit the Payment Request to the Grantor.