

**UBJJ EXECUTIVE BOARD**

**MINUTES**

<b>Committee:</b>	<b>UBJJ ANNUAL MEETING</b>
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<b>Date:</b>	Friday, October 22, 2004	<b>Time:</b>	8:00am – 3:30pm	<b>Place:</b>	Huntsman Clinic Alta View Room
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<b>Members Present</b>	Pat Berckman, Leslie D. Brown, Andria Burton, Adam Cohen, Gary Dalton, Maria J. Garciaz, Tonia Hashimoto, Maxwell Jackson, Jennifer Jolley, Willard Malmstrom, Dennis Martinez, Carol Page, Fred W. Peake, Debbie Rocha, Lonnie Thomas, Natalie Thornley
<b>Members Excused</b>	Gary Anderson, Michael Di Reda, Holly Martak, Huy D. Nguyen, Paul Tsosie, Russ Van Vleet
<b>Staff</b>	Reg Garff, Jo Lynn Kruse, Matt Davis and visitors Blake Chard, Bill Greer, Adam Trupp and Ray Wahl

<b>Agenda Item:</b>	<b>Welcome and Introductions</b>
Notes:	<p>Fred Peake called the meeting to order and welcomed everyone. He introduced our newest members: <b>Dennis Martinez</b>- Juvenile Court Operations Manager, <b>Chief Max Jackson</b>- Harrisville Police Chief, <b>Lonnie Thomas</b>-Division of Juvenile Justice Services in Richfield, <b>Natalie Thornley</b>-citizen member, Valley Mental Health, and <b>Maria Garciaz</b>- Executive Director Neighborhood Housing Services. Our board is now at capacity with 21 members.</p> <p>We have two vacancies to fill, Pre-Adjudicated Committee Vice-Chair and Post-Adjudicated Committee Vice-Chair. These Chair members are also part of the executive committee which meets in December and July. Fred Peake recommended <b>Pat Berckman</b> for Vice-Chair of the Pre-Adjudicated Committee. Debbie Rocha recommended <b>Adam Cohen</b> for Vice-Chair of the Post-Adjudicated Committee. Both were <b>approved unanimously</b>.</p>

<b>Agenda Item:</b>	<b>UBJJ Business</b>
Notes:	<p><b>Funding Update</b>- There is still no federal budget. The following amounts remain in Title II grants: 2001-\$0.00; 2002 - \$8,868 (extended to the end of March 2005); 2003 - \$37,910. We had a significant return of grant money from one of our subgrantees. The 2004 allocation was awarded in two pieces: The regular Title II is fully allocated, with a zero balance; the Title II Supplemental has \$23,415 un-obligated.</p> <p><b>Requests for funds-</b>  <u>The Green River Community Center</u> has requested \$3,500 for personnel wages and benefits. The VISTA project ends January 1, 2005 and there are no funds for a fiscal officer as they move to a non profit status. Connie Copenhaver is willing to work ten hours per week as fiscal officer. Pat Berckman made the <b>motion</b> to approve. Willard Malmstrom <b>seconded</b> and the motion <b>passed unanimously</b>.</p> <p><u>Second District Juvenile Court</u>, Chief of Probation, Gini Highfield, is requesting \$2,899.25 to fund participation for two to attend a conference on truancy in December, in Washington D.C. Jennifer Jolley made the <b>motion not</b> to fund but rather refer them to other sources locally that can offer assistance, such as the Troubled Youth Conference. Andria Burton <b>seconded</b> and the motion <b>passed unanimously</b>. Dennis Martinez abstained.</p>

West Valley City Gang Intervention Program, Bruce Champagne, is asking for \$2,000 to process hundreds of surveys completed by junior high and high school students in WVC. This is a research driven gang intervention program. Gary Dalton made the **motion** to fund *up to \$2000*. Max Jackson **seconded** the motion and it **passed unanimously**.

**Grant Monitoring- UBJJ MONITORING ASSIGNMENTS 2004-2005**

NAME	GRANT NAME
Max Jackson, Gary Dalton	Youth & Families Supplemental Instruction & Technology
Natalie Thornley	Family & Youth Connections
Holly Martak	Ocho Pasos (8 Steps to Success)
Pat Berckman, Tonia Hashimoto	Truancy Mediation
Gary Dalton, Max Jackson	South Summit Mentoring & Tutoring
Fred Peake, Dennis Martinez	Protect Kearns Youth
Gary Dalton	Kids-at-Hope, Lincoln Center
Willard Malmstrom, Russ VanVleet, Carol Page	Big Brothers/Big Sisters of Washington County
Pat Berckman, Huy Nguyen, Maria Garciaz	Young Refugees, Utah Peace Institute
Huy Nguyen	Delinquency Prevention, Vietnamese Volunteer Association
Judge Brown, Gary Anderson, Carol Page	Legal Equity for Minority Youth
Holly Martak	Poder Para la Familia Hispana
Lonnie Thomas, Judge Brown	Strengthening Families
Adam Cohen, Carol Page, Paul Tsosie	Navajo Nation Youth & Families with Promise
Andria Burton, Dennis Martinez, Tonia Hashimoto	Comin' Up, Colors of Success
Russ Van Vleet, Natalie Thornley	Ute Juvenile Mental Health
Jennifer Jolley	Motheread/Fatheread
Adam Cohen, Carol Page, Paul Tsosie	Green River Community Center
Judge Brown	Nebo School Dist. SCORS (Title V)

There is an updated Grant Monitoring checklist in your folder. Please elaborate if you can when filling out this form. Detail beyond a yes or no answer is required. When you visit, ask to see their written policies and receipts. Attempt to go while they are in the process of doing business and providing services. The updated form is available on the website [www.juvenile.utah.gov](http://www.juvenile.utah.gov). Minutes and agendas are posted there as well.

**Do the Write Thing Update-** The UBJJ website has been updated with the 2005 forms for DTWT and now includes curriculum ideas for teachers. Governor Walker has written a letter of support which is also on the website. This year, DTWT is off and running because we started in October rather than December. Jennifer asked if we can get Mike Haddon to post pictures of last years' winners on the site and if any members have ideas for VIP judges. The Wheeler Foundation has invited us to submit a donation request for this years' DTWT challenge.

**OJJDP Training Update-** Andria Burton and Reg Garff went to OJJDP training in Seattle and made a presentation on maximizing Sag's effectiveness. OJJDP requested Utah's participation due to the success of the Youth Committee and UBJJ's involvement in site visits. Treva made a presentation on use of temporary non-secure holding facilities. Utah has been a model program for other states.

	<p><b>Utah's Risk &amp; Protective Factors-</b> Matt Davis</p> <p>Matt discussed the Risk &amp; Protective Factor Survey, which measures risk and protective factors, drug use and anti-social behavior. The most common risk factors are delinquency, pregnancy, school drop out rates and violence. Arrest rates are down throughout the state.</p> <p>However, specific populations and geographical regions are significantly above the state and seven state norms on many risk factors, while showing a reduction of protective factors.</p> <p>ATOD use, Antisocial Behaviors, and Risk and Protective Factors are above the state norm on many scales for: <b>Four Corners</b> middle and high school youth; <b>Northeastern</b> middle school youth; and <b>Tooele</b> middle and high school youth.</p> <p>ATOD use, Antisocial Behaviors, and Risk and Protective Factors are above the state norm on many scales for: <b>Probationers</b> on all scales; <b>Pacific Islanders</b> and <b>Hispanics</b> are higher on most scales compared to Caucasians.</p> <p>Key Indicators of Child Well Being: Percent of single families and unemployed families are only areas showing increase.</p> <p>Detention admission rates are significantly higher in Carbon and Grand Counties. Amount of time in detention is a known IATROGENIC factor in delinquency (It has harmful effects).</p> <p>Crime rates are reliably down in all categories over past 10 years.</p>
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<b>Agenda Item:</b>	<b>Youth Advocate of the Year Award</b>
Notes:	Every year UBJJ chooses to honor someone that the board has determined has made a significant difference in the lives of children of our state. This year the Board chose to honor Nilsa Carter for her devoted service to Colors of Success. Some of Nilsa's work includes the Visions Aftercare Project, Girls With a Voice, Comin' Up and Family and Youth Connections.

<b>Agenda Item:</b>	<b>Systemic Priorities</b>
Notes:	<p><b>Juvenile Justice Services-</b> Blake Chard</p> <p>On July 1, 2004, the Division of Youth Corrections became the Division of Juvenile Justice Services. The name change more accurately describes the depth of services the Division provides. JJS deals with youth that they hope to divert from entering the juvenile justice system through Youth Services. They also deal with serious youthful offenders who have been ordered to secure confinement by the Courts, along with a variety of youth who fall between those two categories. Much effort has been focused on early intervention and youth services. This has been a relatively smooth transition in urban areas of the state. However, rural areas have lagged behind. The Division has been working to expand youth services in those areas, such as Iron, San Pete, Carbon Counties, Roosevelt and other rural areas of the state. This has been a cooperative effort of the many organizations who work with the same group of children.</p> <p>The Division is also moving forward to expand receiving centers and has requested a building block to facilitate this.</p> <p>There are a number of work components and service projects incorporated into many JJS programs. Collectively, these programs provide a continuum of services so that the severely offending youths are treated in a more restrictive setting. The following is a listing of the programs and placement opportunities offered by the Division of Juvenile Justice Services.</p> <p><u>Youth Services-</u> 24-hour crisis counseling to youth and families at no cost</p> <p><u>Receiving Centers-</u>Youth can be taken to a receiving center day or night. Staff attempt to contact the youth's parents/guardians and evaluate the need for security and treatment and make needed referrals.</p> <p><u>Community Programs-</u> Community residential and non-residential services, including group and proctor homes, education, psychotherapy, tracking and career training.</p> <p><u>Multi-use Facilities-</u> Combine a short-term detention center with a shelter home in Rural Utah. Full time staff provides 24-hours a day supervision and programming.</p> <p><u>Day/Night Reporting Centers-</u> Day-treatment services developed to help relieve crowded detention</p>

centers, hold offenders accountable and enhance public safety

Work Programs- Residential programs that emphasize individual accountability through vigorous physical work and restitution to victims.

Locked Detention- Temporary locked confinement for youth awaiting adjudication or placement, and for youth ordered to Detention as a sentence or for contempt of court.

Home Detention- Daily youth supervision while they live in the community.

Observation and Assessment- 45-day residential program for assessment and treatment planning, intensive daily programming and supervised trial placement, pending final disposition of charges.

Case Management- Provides youth in Division custody with monitoring, supervision and implementation of treatment plans.

Secure Facilities- Long-term secure confinement, education and treatment for seriously delinquent youth. Treatment to confront delinquent norms, criminal and antisocial behavior.

Transition- Residential programs that help youth gradually return to community life after completing time in a secure facility.

**DCFS – Adam Trupp, Deputy Director**

The Federal Government is helping child welfare agencies focus on their priorities through a process called Child and Family Services Review (CFSR). CFSR is intended to measure each state’s compliance with the Adoption and Safe Family Act (ASFA) and therefore takes these same outcome measures, sets a standard and then reviews each state to the standard. Each state is required to set performance improvement goals based on the score they attain in the DFSR. The state is then required to set goals for each outcome and item that is not in conformity. Adam passed around a handout that lists Utah’s goals, objectives and outcomes.

**Juvenile Court – Ray Wahl, Administrator**

San Pete Day Treatment Center is fully funded. Thank you to the Board for providing start-up money for this project last year.

There is a systemic need to evaluate of risk & protective and criminogenic factors of kids coming into the juvenile justice system. The tools adopted from Washington have been fully implemented and more than 15,000 assessments completed. This has resulted in improvement of the plans being presented to the judges.

Functional Family Probation Resource Services is the common case management model being used by Juvenile Court and Juvenile Justice Services (JJS).

The Courts and Agencies Records Exchange (CARE) was created to move information off the main frame of JIS, use new technology to assist in business practices, show outcomes and save time.

CARE will: Replace JIS as of September 2005;

Enhance the functionality of the current information system (JIS);

Allow authorized users to access key court documents without the need for a clerk to go to a file, retrieve information and send it to the requestor;

Automate many business practices that were previously performed manually; and provide anytime/anywhere access.

Juvenile Court is requesting \$12,000 to fund the buyout of an EWU Professor’s (Ed Burns) time and travel, in order to speed up validation of risk assessment tools and allow the study to be completed by May 2005.

Discussion: Concern about continuing to hire outside experts to perform evaluations that will be ongoing. Question rose about doing these evaluations in-house. Written proposal requested from Ray.

<b>Agenda Item:</b>	<b>Non-Profit Budgeting – Maria Garciaz</b>
Notes:	<p>Salt Lake Neighborhood Housing targets dilapidated neighborhoods and rebuilds them. SLNH was established in 1977 and has a 17 member board of directors, 12 full time staff and 45 part time staff. They promote revitalization and rebuild neighborhoods through:</p> <ul style="list-style-type: none"> <li>Community Building and Organizing</li> <li>Community Based Economic Development</li> <li>Asset and Property Management</li> <li>Real Estate Development</li> </ul> <p>They have rehabbed more than 500 existing homes, built more than 250 single family dwellings and 155 multifamily units and reinvested more than \$50,000,000. Twenty five percent of their funding is from the government, the other seventy five percent is private money. Reg mentioned that SLNH could obtain some training on creating their own endowment to keep programs running even if funding is cut.</p> <p>Maria concluded that cuts to grant funding directly impacts the project’s ability to perform critical functions. Eventually, there is no slack in the budget and cuts result in fewer programmatic opportunities for those served.</p>

<b>Agenda Item:</b>	<b>Review 2004 UBJJ Goals</b>
Notes:	<ul style="list-style-type: none"> <li>• <b>Minority Youth</b> <ul style="list-style-type: none"> <li>– Reduce number of minority youth in the juvenile justice system.</li> <li>– Increase the number of rehabilitative services for non-English speaking youth.</li> <li>– Enhance the legal representation of minority youth in the juvenile justice system.</li> </ul> <p>Includes, but not limited to:</p> <ul style="list-style-type: none"> <li>• training for defense lawyers on the juvenile justice system or providing legal representation for minority youth.</li> </ul> </li> <li>• <b>Prevent the use of illegal drugs and alcohol by youth.</b> <ul style="list-style-type: none"> <li>– Counter the perception that drug or alcohol use is harmless.</li> <li>– Address problems associated with “club drugs” or “designer drugs.”</li> <li>– Projects could include: <ul style="list-style-type: none"> <li>• public awareness campaigns; training for teachers and parents on drug prevention strategies; and youth prevention activities.</li> </ul> </li> </ul> </li> <li>• <b>Early delinquency intervention and prevention for children grades kindergarten to twelve and their families, with priority given to project in rural areas.</b> <ul style="list-style-type: none"> <li>– Increasing the identification of youth at risk, including those involved in domestic violence, and provide them with prevention and early intervention services.</li> <li>– Identify at-risk families and provide them with support services designed to increase parent and family involvement and accountability for juvenile delinquency.</li> <li>– Emphasis should be placed on providing family based services for ungovernable youth while maintaining them in the home.</li> </ul> </li> </ul>

<b>Agenda Item:</b>	<b>Establish 2005 UBJJ Goals</b>
Notes:	<ol style="list-style-type: none"> <li>1. DMC</li> <li>2. Gender Specific Issues</li> <li>3. Training</li> <li>4. Juvenile Justice System Improvement</li> <li>5. Mental Health</li> <li>6. Ungovernable Kids (Delinquency Prevention)</li> <li>7. Rural Programs</li> </ol> <p>Reg will prepare a draft for the Board’s review.</p>

<b>Agenda Item:</b>	<b>Review Grant Award Process</b>
Notes:	<p><b>Scoring/Logistics</b></p> <p>Last year we included a DMC or cultural competency requirement and added a 10 point value. We would like to stick with that. Last years' grant review was combined rather than separated into pre and post adjudicated. Gary Dalton suggested doing them all together again this time and set aside half a day to accomplish it. Reg would like to change the sustainability area and ask for a time line and for a resource list. We could also refer people to grant writing workshops, or request a technical assistance person to come and give a presentation on grant writing. It was suggested to add a value of 5% to the budget section by having grantees explain their sustainability plan.</p> <p>Probation is in need of more/improved services. They are higher risk kids. We need to look at outcomes of the programs being used. Perhaps implement a requirement to use model or promising programs (see DSG website: <a href="http://www.dsgonline.com/mpg_index.htm">http://www.dsgonline.com/mpg_index.htm</a> ).</p> <p>Reg will post the Examples of Performance Measures for 34 Formula Grants Program Areas on the website upon their finalization by OJJDP.</p> <p>Rural areas needs definition, any are welcome but preference may be given to problem areas such as those identified in Matt's presentation (Tooele, Four Corners &amp; Northeast Utah).</p>

**The next meeting is scheduled for Friday, Dec. 3rd, 2004, 8:00am, Utah State Capitol Complex, East Office Bldg., Arsenal Hill Conference Center (First Floor Corner Room)**  
Minutes prepared by Jo Lynn Kruse - Executive Secretary, CCJJ