

## ALCOHOL FUND REPORT FAQ'S

*Utah law requires that a municipality or county that receives any monies under §32-A-1-115 of the Utah Code – Alcoholic Beverage Enforcement and Treatment Restricted Account – shall report to the Utah Substance Abuse and Anti-Violence Coordinating Council by no later than October 1 following each fiscal year, and that the Council may suspend future payments to a municipality or county that does not file a report.*

**1. Do we need to mail our report in or can we fax it?**

**Answer:** Either method is fine. The fax number is (801) 538-1024. The mailing address is CCJJ, State Capitol Complex, East Office Building, Suite E330, Salt Lake City, UT 84114, attention Monica Taylor.

**2. If we are contracting law enforcement services to other communities do we need to file a separate report for those communities?**

**Answer:** No - simply list in the, "municipality or county", all the cities for which you provide law enforcement services. (This assumes you are pooling these funds and expending them on the same purpose in all jurisdictions.) If your contracted cities use these funds for their own purposes they will need to file a separate report.

**3. If we contract our law enforcement services through the County and give them all of our funds, do we need to file a report?**

**Answer:** Yes – so we can keep track of this you simply need to send in the report with the county or municipality name and on the report, write money is sent to the county, and then we will know that they need to report on your municipality.

**4. When does this report need to be submitted?**

**Answer:** Reports are always due on October 1<sup>st</sup> of every year.

**5. How detailed do our responses need to be when completing the report?**

**Answer:** You will need to include a summary description of programs the funds were used for and also include any indicators of whether the programs that received funds are effective. Most reports have simply included a one-page narrative answering the questions outlined on the form.

**6. What are the statutory uses of alcohol funds?**

**Answer:** Funds should be used for DUI Law Enforcement, General Alcohol-Related Law Enforcement, Prosecution/Court Cases for Alcohol-Related Cases, Treatment of Offenders with Alcohol Problems, Alcohol-Related Education and Prevention, and Confinement of Alcohol Law Offenders.

**7. For any other questions, please feel free to contact Monica Taylor, USAAV Assistant at (801) 538-1856 or [monicataylor@utah.gov](mailto:monicataylor@utah.gov).**